



Please tick as appropriate:			
Nursery Admission	AM		PM
Reception – Yr 6 Admission			

CONFIDENTIAL NEW ARRIVAL INDUCTION FORM

To help us maintain accurate records please complete and return this form to the school office with **3 proofs of residency**
e.g. – Council Tax, Utility Invoice & Bank Statement and your **Child's Birth Certificate**

Child's Legal Surname:		Child's Legal Forename:	
Middle Names:		Preferred Forename:	
Date of Birth		Gender: (Please Circle)	Male or Female
Child's Ethnicity:		Nationality	
Child's Country of Birth		Religion	
Child's Address:			
	Postcode:		
Child's Home Telephone:			

Please give details of all persons who have **Parental responsibility**

Parent/Carer with Responsibility (1)	
Legal Forename:	Legal Surname:
Mr/Mrs/Ms/Miss	
Relationship to Child:	
Does the child live with you?	YES NO
Mobile Number	
Work Number	
Home Number	
Email Address	
Parent Address:	
	Post Code:
Parent/Carer with Responsibility (2)	
Legal Forename:	Legal Surname:
Mr/Mrs/Ms/Miss	
Relationship to Child:	
Does the child live with you?	YES NO
Mobile Number	
Work Number	
Home Number	
Email Address	
Parent Address:	
	Post Code:

Siblings Name	Please tick box if your other child currently attends Avanti Court Primary School	Date of Birth	If your other child attends Avanti Court Primary please state class here.

Please fill in details below of emergency contacts if we have difficulty contacting you, we will contact the people provided below. Place them in the order to be contacted in an emergency. E.g., Aunty, Uncle, Family Friend etc.

Emergency Contacts					
1	Name		Telephone Number	Address: Postcode:	Relationship to Child:
2	Name		Telephone Number	Address: Postcode:	Relationship to Child:
Will anybody other than yourself be collecting your child from school? Please circle. If yes, please provide their full names and relationship below:			YES		NO
If yes, please state the full names of the other people who will be collecting your child.			1. 2.		
Disclaimer: Please ensure people named as 'emergency contacts' (where not a parent/guardian) have given their consent for the school to hold their personal information.					

Previously, has your child attended a school/Nursery/Playgroup? Please circle.	YES	NO
If yes please state the name, address and telephone number below.		
MEDICAL INFORMATION		
Does your child have any allergies i.e., plasters, hay fever, stings, nuts etc? (If yes, please state)		
Does your child suffer from Asthma?	YES	NO
Does your child wear glasses?	YES	NO
Is your child taking any long-term medication? (If yes, please provide details below)	YES	NO
Please write any specific food requirements for medical/religious reasons:		
Do we have permission to contact your Doctor?	YES	NO
Do we have permission to administer First Aid where necessary?	YES	NO

In the event of an accident first aid will be given. If the accident is serious, we will contact you immediately. Please sign below if you consent to a qualified First Aid staff member to take your child to hospital if needed. We will of course have already contacted you to let you know.

Signed _____ (Parent/Carer)

Print Name _____ (Parent/Carer)

Please state what languages are spoken at home & the Proficiency of each language?

Language:	Basic	Intermediate	Fluent	None

Permissions		YES	NO
Visits:	We will contact you prior to a visit and the children will be well supervised at all times. I give permission for my child to be taken on school visits which may be to local places of interest or visits to other schools. I understand that my child can visit places of worship of the 7 major faiths. If the school visit involves transport, I understand that I will be notified, and permission will be asked for in a separate letter.		
Attendance:	In the event of my child's absence, I will inform the school office before 9.30am on every day of absence, This can be done via email or leaving a message on the answering machine – 020 8551 9489		
Behaviour:	I agree to support the policies of the school and to encourage my child to follow the school rules and to behave with consideration to other people.		
Copyright Permission:	I give permission for my child's work to be displayed or used for school purposes.		
Internet Access:	I give permission for my child to use the Internet for school and home learning.		
Collective Worship:	I give permission for my child to participate in Collective Worship.		
Intimate Care:	I give permission for my child to be changed and cleaned if they wet or soil themselves whilst at school.		
Photograph Student	I give permission for my child to have their photo taken and that it may be used for displays and the schools social media		

Please let us know how you travel to school (please tick)

Walking		Cycle/Scooter		Public Bus		Train	
Car Share		Taxi		Other			

Parent/Carer, please complete:

Mr/Mrs/Ms/Miss.....

Print Name:.....

Date:.....

Signature:.....

The Data Protection Act 1998 gives individuals the right to know what information is held about them. It provides a framework to ensure that personal information is handled properly. The Freedom of Information Act 2000 deals with access to official information. The Act gives the public a general right of access to information held by public bodies and outlines the requirements that must be followed when responding to requests. It also outlines reasons for withholding information, which are known as exemptions from the right to know. Rights to the educational record – under the Education (Pupil Information) (England) Regulations 2005, a parent has the right to access their child's educational record. **Protection Act 1998:** The school is registered under the Data Protection Act for holding personal data. The school has a duty to protect this information and to keep it up to date. The school is required to share some of the data with the Local Authority and with the DCSF.

No information given in this form will be shared with a third party, except the Local Authority (Census Returns) and Avanti Schools' Trust, on request. All data is stored securely on an internal electronic system and hard copies stored securely. This is in accordance with latest FOI legislation and our school policy.



HOME SCHOOL CONTRACT

We are very pleased that you and your child are now members of our school community. At Avanti Court Primary School, we believe that a close partnership between home and school is essential to help children get the best from their education. This agreement sets out clear expectations to enable us to achieve this. We are determined to give each pupil every possible chance to succeed and to learn the skills which will enable them to become responsible global citizens. The school promotes holistic, responsible lifestyles through a vegetarian diet, a curriculum that integrates yoga and meditation, and a built environment that actively fosters environmental concern. By drawing on the teachings of Krishna Chaitanya, our school embraces a universal, inclusive approach to spirituality, aimed at rekindling a personal, loving and spontaneous relationship with the divine.

Child's Pledge

I will:

- Follow the school's expectations focused on being safe, respectful, courageous, kind and understanding
- Be organised and ready for learning
- Wear the school uniform and be tidy and smart in appearance: Look Smart! Think Smart!
- Always try my best to learn and challenge myself
- Join in and contribute to Avanti Court Primary School life
- Show respect when learning about other cultures and faiths

Parents/Carers

I/We will:

- Make every effort for my/our child to attend school regularly, punctually and properly equipped
- Inform the school on the first day of any absence
- Make the school aware of any concerns or problems that might affect my child's learning or behaviour
- Support the school's policies and guidelines for behaviour
- Attend parents' evenings and discussions about my child's progress
- Reinforce at home the values taught at school to ensure continuity of what is learnt in school
- Support my/our child with homework and return it to school promptly
- Not take our children out of school during term time for holidays, weddings, etc.
- Always inform the school of the reason for my child's absence e.g., illness

School

The School will:

Provide the best possible learning environment for your child, one that is safe, caring and nurturing and sets high expectations

- Provide a balanced curriculum focused on our three pillars of Educational Excellence, Character Formation and Spiritual Insight and meet the individual needs of your child
- Ensure your child achieves their full potential as a valued member of the school community
- Achieve high standards of learning and behaviour through building good relationships and developing a sense of responsibility
- Will provide information about our school through meetings, sharing relevant policies, parental workshops, monthly newsletters and open days
- Inform you of your child's progress regularly, to celebrate their strengths and explain how we can support them in their learning
- Be open and welcoming at all times and offer opportunities for you to become involved in the daily life of the school
- Respond to queries/questions effectively and efficiently

Agreement **I/we have read and understood the Home School Contract.**

Name of child: Class:

Signature: Name: Date:

(Parent/carer)

Signature: *Dravit Koorichh*..... Name: **Dravit Koorichh**

(On behalf of the School)