

# E-Safety School Rules

All pupils use computer facilities including internet access as an essential part of their learning in school and as a requirement set out by the National Curriculum. We respectfully request that parents/carers make their children aware of the schools 'Think then Click' rules and sign the attached e-Safety consent form.

## Think then Click

These rules help us to stay **safe** on the Internet  
**Secondary Phase**



- You ask permission before using the Internet.
- You only use agreed and safe websites.
- You tell an adult if you see anything you are uncomfortable with.



- You immediately close any webpage you not sure about.
- You only e-mail people an adult has approved or whom you know.



- You send e-mails that are polite and friendly.
- You never give out personal information or passwords.
- You never arrange to meet anyone we don't know.
- You do not open e-mails sent by anyone you don't know.
- You do not use Internet chat rooms.



The school may exercise the right to monitor the use of the our computer systems, including access to web-sites, the interception of e-mails and the deletion of inappropriate materials where it believes unauthorised use of the school's computer system may be taking place, or the system may be being used for criminal purposes or for storing unauthorised or unlawful text, imagery or sound.

## **Internet and other ICT facilities**

- I have discussed the e-Safety Rules with my child
- My child has agreed to abide by the e-safety Rules at all times
- I have discussed the safe use of the computer, network, mobile phones, Internet access and other new technologies with my child.
- I understand that the schools network and Internet access may be monitored.

## **Digital Images and Video's**

The school's approach is to **allow** parents/carers to take images and video of the children during school events.

If you are taking images during school events you will be:

- Requested to take images/videos of pupils or the school at specific times and in specific areas;
- Expected to use any images or video's appropriately – taking due care with respect to circulation of images on the internet, avoiding the use of the children's names at all times or those sites that are untrustworthy. You will also seek others permission where the child is not your own;
- Asked to ensure that your child is appropriately dressed for the event (the school will also take due regard to this in any school productions or where photographs or videos are taken)