

**South West Hub Board (SWH 12)
Meeting Minutes**

Monday 5th July 2021
11.00 am-13.00pm, Virtual Meeting

Chair: Mike Younger **Clerk:** Louise Houston

Hub Board Members: Nitesh Gor, Stephen Howe, Salina Ventress, Mike Younger, Jo Evans

Also in attendance: Bhavini Budhdev (Area Finance Lead), Carolyn Dickinson (SW Hub Director), Mike Ion (Education Director), Adrian Percival, Phil Arnold, Abigail Atkins, Ashley Milum

Recommended RESOLUTIONS for full Board meeting 14th July 2021

REF	Resolution
SHB12-R1	It was agreed that the South West schools have the full support of the Board in enforcing a compulsory uniform policy.

ACTIONS

REF	Action	Lead
SHB12 – 01	Finalisation of SSC Chairs, SSC Clerks and Avanti Gardens SSC Safeguarding Link to be added to the next agenda.	LH
SHB12 – 02	Avanti Hall SLT staffing to be reviewed at the main board.	MY
SHB12 – 03	The Education Director will provide an analysis of Trust wide progress to show comparisons.	MI
SHB12 - 04	Reporting of outcomes for all 3 schools to follow a consistent approach.	Principals
SHB12 - 05	The full SW Development Plan to be circulated to the SW Hub Board.	CD
SHB12 - 06	The Leadership priority of the SW Development Plan to be broadened in line with Adrian Percival's report.	CD
SHB12 - 07	The Finance Manager to provide a report on Trust contributions to the South West so far and future projections.	BB



AGENDA

1. Welcome, apologies and resignation

The Chair welcomed all attendees to the SW Hub Board. Apologies were received from Molly Warrington (in hospital) and Rachel Howie who had formally resigned from the Board.

2. Declarations of interest

There were no new declarations of interest to report.

3. Minutes & Confidential Minutes of meeting 24th May 2021 to be approved

The Minutes and confidential minutes of the meeting of the 24th May 2021 were approved as an accurate record of the meeting.

4. Report on School Visits

Included in confidential minutes

5. Matters arising

There were no matters arising from the minutes and confidential minutes of the meeting of the 24th May 2021, although it was subsequently noted that May meeting of the Hub Board asked that this meeting receive a report on the curriculum review implementation. This will now be reported to the October meeting.

6. AST matters: items from Board of Trustees

Items from the Board of Trustees were already listed on the agenda.

7. Finance and Risk

Included in confidential minutes

8. Principals' analysis of KS2 and KS4 outcomes

Included in confidential minutes

9. Hub Director's Report including data update & SEND/Safeguarding Report

The Hub Director's reports were circulated to the SW Hub Board prior to the meeting. The report highlights the key priorities of the SW Development plan. The SLT Primary Lead secondment at Avanti Hall is due to end at the end of the term with the Trust exploring options to replace this role due to the significant impact this post has made. A KS2 curriculum lead will also be appointed in September to strengthen middle leadership. The SEND requirement at Avanti Hall remains a concern with insufficient staffing to meet the needs of the SEND pupils. Improvements have been made to safeguarding for all 3 schools.



The development of the EYFS area at Avanti Park was reported as a great success, with areas at Avanti Gardens and Avanti Hall to be operational by the beginning of the autumn term. These were seen as great assets for the future, which will support the marketing of the schools.

Most notably, the safeguarding audit at Avanti Hall was very successful, and colleagues were congratulated on the vast improvements which had been achieved. All three schools have noted the added benefit of a Safeguarding Trustee (Salina Ventress) as well as the regular Safeguarding/SEND meetings. It was requested by the SW Hub Board that the Leadership priority of the SW Development Plan be broadened in line with Adrian Percival's report.

10. Uniforms

A small number of parents at the South West schools are opposed to pupils wearing uniform. It was agreed that the South West schools have the full support of the Board in enforcing a compulsory uniform policy.

11. Introduction of SSCs

The South West SSCs will be established from next term. The AST Chair and SW Hub Board Chair, along with the Clerk will establish processes for parent, teacher, support staff and Board nominations. Salina Ventress has formally agreed to join the Avanti Park SSC Board, and Stephen Howe has formally agreed to join the Avanti Hall SSC Board with the possibility of also chairing this committee. Jo Evans has agreed to remain on the SW Hub Board but is unable to commit to joining an SSC due to other outside commitments. After discussions between Mike Younger and Molly Warrington, it will be agreed who will join the SSC Board for Avanti Gardens. The Chairs of each SSC will be finalised at the next SW Hub Board meeting in October.

12. Urgent matters (agreed with Chair by 02.07)

None identified.

13. Identification of confidential item(s)

Items 4, 7 and 8.

14. Overview of actions

The actions were identified and agreed at the meeting.

15. Date of next meetings for 2021-22:

18th October (Frome)

28th February (Bristol)

23rd May (Exeter)



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