



Attendance Policy Addendum during COVID-19 for Reception and Year 1 Pupils Summer Term 2020

Please note that this addendum should be viewed in conjunction with the current Krishna Avanti Primary School attendance policy.

During this period there are two types of attendance, on site for some 'face to face' contact as well as remotely for 'interactive lessons' and independent learning. This addendum relates specifically to attendance on the school site.

Systems for monitoring attendance and punctuality attending the school site

- If parents have indicated that their child will be coming into school on a particular day then their child **will be** expected into school.
- Parents will be informed of the start time and finish times for their child's class and will be informed of their assembly point locations. As there will be staggered entry times, children must arrive on time.
- If there is an unforeseen circumstance for a child's absence the school office must be notified immediately and at the latest by 8.15am on the day, as well as for any subsequent occasions. Please email kapscredon@avanti.org.uk. When reporting this absence the reason for their absence must be stated clearly.
- If a child has a routine appointment please ensure that it is scheduled for a time when the child is not due to be in school
- Parents have the responsibility to ensure that children do not come to school with any symptoms of any illness or with a temperature.
- If children exhibit the symptoms of COVID-19 the school must be notified immediately and government procedures must be followed.

<https://www.gov.uk/government/collections/coronavirus-covid-19-list-of-guidance>

Date completed: June 2020

Date to be reviewed: July 2020