

5<sup>th</sup> October 2022

Dear Parents/Carers,

**Invitation of Expression of Interest for Stakeholder Committee (SSC)  
Member at KAPSC**

A number of vacancies have arisen for a parent/community SSC Member. A Notice of the vacancies will be posted on the school website. The SSC would welcome expressions of interest for the position from any eligible parent or carer.

An Expression of Interest form, together with a Handbook explaining the role and responsibilities and expectations of an SSC Member is available on request to the school (these can be emailed, posted or collected from the school office).

The overriding requirement to serve as an SSC Member is a genuine interest and commitment to the wellbeing and education of young people. In addition, we welcome expressions from eligible parents/carers with a passion for growing the school within Croydon.

*\*see eligibility criteria attached*

Parent SSC Members are elected by other parents and carers of children at the school. The initial term of office is three years (renewable).

*An opportunity to find out more before committing*

Everyone completing an Expression of Interest is invited to meet the Chair of the SSC and myself at a brief meeting to be held at Krishna Avanti Primary School on Wednesday 12<sup>th</sup> October at 8.15am. This will provide an opportunity for the Chair to explain the nature of governance and outline the commitment in time and responsibility that is required to fill the role effectively. Alternatively, we are also able to meet any parents virtually at a time/date suitable to you.

*Timetable*

If insufficient Eols are received to require an election, any nominee(s) will be declared elected unopposed. Subject to this, the timetable for the election (if this is required) is as follows:

Stage	Date
Meet the Chair/Principal	Wednesday 11 <sup>th</sup> October 2022
Closing Date for Receipt of Expressions of Interest to be emailed to: <a href="mailto:ddave@avanti.org.uk">ddave@avanti.org.uk</a> <i>If an election is required, Ballot Paper and details of candidates will be sent to all Parents after this date.</i>	Monday 24 <sup>th</sup> October 2022
Election Dates (If an election is required)	The ballot will be open from: 1 <sup>st</sup> November 2022 until 8am Friday 4 <sup>th</sup> November 2022.
The counting of Votes and Declaration of Result will take place at the school on.	Friday 4 <sup>th</sup> November 2022 - 3pm
Date of first SSC meeting at KAPSC	Tuesday 8 <sup>th</sup> November 2022 – 12.00pm-2.30pm

Should you have any queries about the role of an SSC Member, or about the election process, please contact the Chair of the SSC, Dipesh Dave on: [ddave@avanti.org.uk](mailto:ddave@avanti.org.uk) or the Trust Governance Officer [stuart.mcdonough@avanti.org.com](mailto:stuart.mcdonough@avanti.org.com)

Yours sincerely

Principal

Enc: Eligibility Criteria