



Headteacher Forum Minutes Thursday 2nd February 2017

Mrs Walters thanked parents for attending the meeting and made parents aware that Mrs Gahir is her new PA and their point of contact for getting in touch with her. However, it is important that parents speak to the class teacher first, and then the Year Leader if they are still unhappy. Following this, if parents still feel the matter has not been resolved they would then speak to the Assistant Heads: Mrs Sanghera or Mrs Sivadasan or the Deputy Mrs Bana.

Updates on Travel Plan

Ms Shrestha updated parents about our Safe Journey to School project. A special badge will be given as an incentive for pupils who take part in the 'Walk to School' scheme every Wednesday. A parent mentioned her concerns regarding parking outside the school and suggested we contact the residents and urge them to contact Redbridge Council and suggest bollards be put in place. Parents were also advised we are looking into a School Bus and will be meeting with the Trust soon to look into this.

Action – The Headteacher will remind residents to contact the borough regarding further measures.

Walkway

Parents have raised Health and Safety issues regarding certain entrances to the school and have suggested the construction of a possible pathway along the field into the upper playground. Mrs Walters made them aware that the school is in talks regarding the extension of the existing pathway; however this is dependent on funding and would not be in place before the summer of 2017.

Disruption when dropping children to school

Parents have complained about the congestion while dropping their children off and picking them up at the end of the day. Parents have suggested that parents should be stopped near the bike shed and their children go ahead into class alone and to possibly have alternative routes for each year group entering the school. Mrs Walters advised parents that due to the structure of the school it is very difficult to arrange alternative routes for pupils to enter the school but will look into it. Mrs Walters said that due to health and safety pupils are not to be left at the gates to come into school on their own. Parents must make sure that their child enters the school building.

Action – SLT to discuss and inform parents of the outcome.

PSHE

Ms Dodia informed parents that pupils focused on anti-bullying this term and that as a school we do not tolerate bullying and take all matters of bullying seriously. Ms Dodia mentioned that each class has a worry box for pupils who feel more comfortable leaving a written worry in the box rather than speaking to an adult. Some parents mentioned that they did not feel confident in addressing some of the issues their children came to them with and suggested we possibly have a guidance workshop for them.

Action – Mrs Dodia to implement a guidance workshop for parents in Spring 2 alongside Mrs Bana. Class teachers to remind all children in KIS1 and 2 about the worry boxes. Mrs Enrile and Mrs Dodia to check issues in the boxes are addressed.

Attendance

Mrs Walters told parents that we achieved 96% attendance for first time in the Autumn term and that we will keep looking at attendance so that attendance hits 97%. Parents mentioned that some pupils still attend school even when they are unwell to maintain this attendance level and that maybe they should be given something as a reward. Mrs Walters understands that sometimes children will need to stay at home if they are unwell and that as parents you decide on whether they are well enough to attend school.

Action – Mrs Gahir will look into stickers for the children.

Teaching and Learning

A parent mentioned their child was finding their maths homework too easy and would like the school to look into giving pupils harder material. Another parent suggested maybe adding homework to the website so all pupils can download it. Mrs Walters advised parents she would look into this. Also parents have complained they have found minor errors in homework given to their children.

Action - Ms Sanghera will look into 'My Maths' online and 'Mastery Maths' for the next meeting and see whether these can be added to our website. Also have pre-reading classic texts available. Homework to be proofread before giving to pupils and Ms Amy Sivadasan will oversee this process.

Lunch at School and on Trips

Parents have complained that children are eating with their coats and hats on and that this does not present a good image to visitors. Parents have asked if children could have packed lunches from home for trips and fruits that are more suitable for their child. Mrs Walters said children could not bring packed lunches from home because we want to promote and be seen as a healthy eating school and also to promote our ethos.

Action – pupils must sit on their coats and hats must not be worn during lunch from tomorrow-DW to inform lunchtime staff and children.

Pupils gave presentations about PRE and Yoga and Active playtimes.