



3rd November 2023

Dear Parents, Staff & Friends,

Avanti Fields PTFA AGM

Building partnerships with parents is very important to Avanti Fields School and plays a significant role in its growth and success.

Since forming, the PTFA has played a valuable part in supporting Avanti Fields, not only with many fundraising efforts for the school and for various charities under our name, but also in assisting with Open Days, Parent Evenings and representing the school at other events.

Our financial support has paid for a number of items for the school. In the last academic year, we also secured over £40,000 for the Community Garden Project in the School for the benefit of our pupils and the wider community.

Events we have organised to bring the school community together and for the benefit of our pupils include – Hanuman Chalisa, Navratri, Bhavik Haria Concerts, Bake sales, Garba Dance Classes, Ratha Yatra stall, and Easter & Xmas Raffles. We hope to continue with these and more in the current academic year.

In order to comply with the PTFA's constitution, we will be holding an AGM in December.

We are thankful to the small team of dedicated parents that have volunteered their time and effort for the PTFA thus far.

In order for the PTFA to continue and flourish, we are in need of a much bigger team that represents all year groups in the school, including the Primary phase.

The key roles of Chair, Vice Chair, Treasurer, Secretary and Trustees will be elected/re-elected at the AGM along with other committee posts. In addition to this we hope to increase the team of members who will assist on an ad hoc basis. All help is welcome no matter how much or how little time you are able to give.

It's also an opportunity to hear about the PTFA's activities and achievements, as well as ask any questions about our organisation and operation.

You are all invited to the PTFA AGM to be held at the school on **Sunday 17th December 2023 at 3pm.**

Requests to attend the meeting or to nominate yourself should be emailed in advance of the AGM. For anyone wishing to stand as a Committee Member or if you wish to discuss the roles further before committing, email your contact details to avantifieldsptfa@gmail.com. Please note deadline for nominations is Thursday 14th December.

Attached is the agenda for the AGM. We hope you will all consider getting involved so that the PTFA can continue to support the school effectively.

Kind Regards

Reena Patel
Chair
Avanti Fields PTFA
Reg Charity No. 1183148

Avanti Fields
Parent Teacher Friends Association (PTFA)
Registered Charity No. 1183148

ANNUAL GENERAL MEETING

17th December 2023

To be held at Avanti Fields School, Hamilton at 3:00pm

Agenda

No	Agenda Item	Lead
1	Welcome	Dipak Patel & Reena Patel
2	Apologies for Absence	Reena Patel
3	Approval of minutes of the AGM held on 11th December 2022	All
4	Matters arising from the minutes	All
5	Chair's Report 2023	Reena Patel
6	Treasurer's Report 2023	Raj Dave
7	Election of Officers and Trustees of the Committee <ul style="list-style-type: none">• Chair• Vice Chair• Secretary• Treasurer• Secondary Lead• Primary Lead• Additional Committee Post	
8	Future events	All
9	Any other business (as applicable)	All

Please email your request to attend meeting and nomination for a committee role (if desired) to avantifieldsptfa@gmail.com.

Deadline for nominations is Thursday 14th December.