



Dear Parents and Carers,

Timings of the school day

I am writing to provide you with information about changes to our school day for next academic year to support the safe management of traffic on our school site. The information and proposed changes will only affect secondary pupils and Year 3 (KS2) pupils. Please see the next page for details of the timings.

Secondary

From next academic year, the timings of the school day will change for secondary pupils to remove the joint collection time of 2:45pm at the end of each Wednesday. Working in consultation with the Trust, we have agreed that the rationale for the early finish, which was to facilitate cross-school networking across the Trust, does not need to begin at 3pm each week, so an early finish is no longer required.

To continue to allow staff time to meet and have professional development, we are proposing a late start for secondary pupils, rather than an early finish each Wednesday. This will allow staff to continue to meet as departments, pastoral teams, or leadership teams each week. Whole school and Trust professional development is proposed to begin at 3:45pm each Wednesday for next academic year. Secondary parents are encouraged to continue to utilise local parking and have their children walk

Year 3 (Key Stage 2)

As the primary playground is accessed via only one gate, and to support a safe dismissal, we will be staggering the Key Stage 2 (KS2) timings. We will be shifting the start and end time of Year 3 classes by 10 minutes. Where possible, particularly with children **only in Year 3**, we are also asking that KS2 parents begin utilise local parking and walk to school to reduce traffic and congestion around the school. For parents who also have children in EYFS or KS1, they will be able to continue to access the carpark until their youngest child reaches Year 3.

Secondary Parent Evenings

We are also informing secondary parents that we have taken on board your feedback regarding online vs. face-to-face parent evenings. We will be trialling next academic year a face-to-face parent evening for Year 11 students and their parents. Year 7 to Year 10 parent evenings will remain online. We will review the face-to-face parent evening process next year to determine if we expand to other year groups the following year.

Parent evenings will still require an early finish at 12:50pm, with parent meetings running between 2pm – 7pm. A full list of dates for early finishes will be shared with parents before the end of the academic year, once we have agreed our final school calendar.

Primary Parent Evenings

Primary parents will continue to have 3 face-to-face meetings each year, running from 3:00pm – 5:30pm. A full list of dates for next year will be shared with parents before the end of the academic year, once we have agreed our final school calendar.

I believe that these changes will be of significant benefit to the school for the reasons outlined above. If you have a view on the timings of the school day information, please email to vanessa.bardsley1@avanti.org.uk.

Yours sincerely,

Vanessa Bardsley
Executive Principal





Primary School Timings

| Pre-school | | |
|--------------|-------------------|-----|
| Gates open | 7:50am | |
| Morning* | 8:00am – 11:00am | 3h |
| Lunch | 11:00am – 12:00pm | 1h |
| Afternoon | 12:00pm – 3:00pm | 3h |
| Gates open | 2:55pm | |
| Daily total | | 6h |
| Weekly total | | 30h |

* The morning session includes a 15 minute break

| Reception | | |
|--------------|-------------------|------------|
| Gates open | 7:50am | |
| Morning* | 8:00am – 11:30am | 3h 30 min |
| Lunch | 11:30am – 12:30pm | 1h |
| Afternoon | 12:30pm – 2:45pm | 2h 15 min |
| Gates open | 2:40pm | |
| Daily total | | 5h 45 min |
| Weekly total | | 28h 45 min |

| Year 1 & Year 2 (KS1) | | |
|-----------------------|-------------------|-----------|
| Gates open | 7:45am | |
| Morning* | 8:00am – 11:30am | 3h 30 min |
| Lunch | 11:30am – 12:30pm | 1h |
| Afternoon | 12:30pm – 2:45pm | 2h 30 min |
| Gates open | 2:40pm | |
| Daily total | | 6h |
| Weekly total | | 30h |

* Morning sessions include a 15 minute break

| Year 3 (KS2) | | |
|--------------|-------------------|------------|
| Gates open | 8:00am | |
| Morning* | 8:10am – 11:30am | 3h 20 min |
| Lunch | 11:30am – 12:30pm | 1h |
| Afternoon | 12:30pm – 2:55pm | 2h 25 min |
| Gates open | 2:50pm | |
| Daily total | | 5h 45 min |
| Weekly total | | 28h 45 min |

Club timings

- Breakfast club: 7:30am – 8:00am
- After school clubs: 3:00pm – 4:00pm (class teachers to hold pupils if participating in clubs)

Secondary School Timings

| Proposed Secondary Timings | | | | |
|----------------------------|--------------------|----------|-------------------|------------|
| | Mon, Tue, Thu, Fri | | Wed | |
| Meeting | | | 8:20am – 9:00am | 40min |
| Gates open | 8:00am | | 8:45am | |
| AM | 8:20am – 8:50am | 30 min | 9:05am – 9:25am | 20 min |
| P1 | 8:50am – 9:45am | 55 min | 9:25am – 10:15am | 50 min |
| P2 | 9:45am – 10:40am | 55 min | 10:15am – 11:05am | 50 min |
| Break | 10:40am – 11:00am | 20 min | 11:05am – 11:20am | 15 min |
| P3 | 11:00am – 11:55am | 55 min | 11:20am – 12:10pm | 50 min |
| P4 | 11:55am – 12:50pm | 55 min | 12:10pm – 1:00pm | 50 min |
| P5a (lunch A) | 12:50pm – 1:45pm | 55 min | 1:00pm – 1:50pm | 50 min |
| P5b (lunch B) | 1:45pm – 2:40pm | 55 min | 1:50pm – 2:40pm | 50 min |
| P6 | 2:40pm – 3:30pm | 50 min | 2:40pm – 3:30pm | 50 min |
| Meeting | | | 3:45pm – 4:30pm | 45 min |
| Daily total | | 6h 15min | | 5h 35 min |
| Weekly total | | | | 30h 35 min |