



[ADMISSIONS POLICY]

**[AVANTI GRANGE SECONDARY SCHOOL,
BISHOPS STORTFORD]**

[2022 - 2023]

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Avanti Grange Secondary School, Bishops Stortford

Admission Policy for 2022/2023

Approved by: Avanti Schools Trust Board in May 2021

Reviewed: June 2021

Introductory Statement

Avanti Grange Secondary School ("the School") is part of the Avanti Schools Trust, more information about the school can be found by visiting the website at:

www.avanti.org.uk/avantigrange

The Trust Board of Avanti Schools Trust (“the Trust Board”) is the “admission authority” for all schools within the trust, and is responsible for determining and implementing the admission arrangements for those schools.

Application Process

The school is operating outside the normal coordinated admissions process. Avanti Grange can be a 5th preference for children – that's a direct application to the school in addition to the 4 preferences allowed on the Hertfordshire application form. If you do not live in Hertfordshire, you should also ensure you make an application to your home local authority.

Applications for this school should be made online at <https://surveys.hertfordshire.gov.uk/s/AvantiGrange/>

If you require a paper application form, please contact the Trust via Louise.Houston@avanti.org.uk or contact the central admin team on 0208 731 1454

The closing date for applications is 31st October 2021. Offers will be made on 1 March 2022. If the Trust has not entered into a Funding Agreement with the Secretary of State for Education by 1 March 2022, any offer of a place at Avanti Grange School will be provisional until the Funding Agreement is signed.

Parents who make a direct application for Avanti Grange School must also make an application to their home local authority through the normal secondary transfer admission process and will receive an offer of a secondary school place offer through that process.

Both offers can be accepted if the Funding Agreement is not signed. When the Funding Agreement is signed parents will be asked to confirm which school offer - Avanti Grange or the alternative secondary school place offered - they wish to accept.

Published Admission Number (“PAN”)

The published admission number (“PAN”) for entry to Year 7 in 2022 is 120. Where fewer applicants than the published admission number for the relevant year group are received, offers will be made to all those who have applied.

Oversubscription Criteria

Where the School is oversubscribed, after the admission of pupils with an Education, Health and Care plan naming the school, priority for admission will be allocated to those children who meet the criteria set out below, in the following order of priority:

1. Looked after children* children and previously looked after children, including those that have been in state care outside England, that have become subject to adoption,

a child arrangements order or special guardianship order immediately after being looked after.

2. Children with a sibling** attending the school at the time of application.
3. Children living in the Bishop's Stortford North development – see map below
4. Children of a member of the school's teaching staff who has been recruited to fill a vacant post for which there was a demonstrable skill shortage or have been employed by the school for two or more years at the time at which the application for admission is made.
5. All other children.

*A looked after child is a child who is (a) in the care of a Local Authority, or (b) being provided with accommodation by a Local Authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989). A child is regarded as having been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society.

** A "sibling" is defined in this policy as a full or half brother or sister, an adopted brother or sister, a step-brother or sister or a foster brother or sister. For the avoidance of doubt, the children of extended family members (for example, cousins) or friends will not be a sibling for the purpose of this policy.

Order of Allocation

The order in which places will be allocated in each of the categories above will be by reference to the distance the child lives from the school, with those living closest to the School receiving highest priority. A straight line distance is used for home-school measurement. Distances are measured using a computerised mapping system to decimal places. The measurement is taken from the AddressBase Premium address point of your child's house to the address point of the school. AddressBase Premium data is a nationally recognised method of identifying the location of schools and individual residences.

Tie Breaker

Where two or more children live an equal distance from the School, random allocation supervised by someone independent of the School will be used as a tie-breaker to determine the order in which places are allocated.

Child's Home Address

For the purpose of this policy, the child's home address will be the residential address at which the child lives and sleeps for more than 50% of their time from Monday to Friday during term time. It will usually be the address at which the child is registered with their GP and dentist. Business addresses will not be accepted. The child must be living at the address at the time of application and is anticipated to be living there at the time of admission. Where an issue arises, the Trust Board reserves the right to seek supporting evidence that the residential address stated in the application for admission meets this definition before the child is admitted.

Late Applications

Applications received by the Local Authority after the closing date for applications stated above will be late applications, and will not be considered until after applications received on or before the closing date for applications have been considered and places allocated. This means that the chance of achieving a place will be reduced. The names of those children who do not achieve a place will be placed on the waiting list (see below).

In-Year Admissions

Applications for in-year admissions should be made to the home local authority or via www.hertfordshire.gov.uk/inyear If more applications are received than there are places available, applications will be ranked by the governing body in accordance with the admissions over subscription criteria as outlined above.

Admission of children outside their normal age group

Parents may request that their child is admitted outside their normal age group. To do so parents should include a request with their application, specifying why admission out of normal year group is being requested .

When such a request is made, the academy trust will make a decision on the basis of the circumstances of the case and in the best interests of the child concerned, taking into account the views of the headteacher and any supporting evidence provided by the parent.

Statutory Right of Appeal

Parents have a statutory right of appeal to an independent appeal panel in the event of a refusal of a place. Appeals are dealt with strictly in accordance with the School Admission Appeals Code 2012.

Information on the appeal timetable (including the deadline for requesting an appeal) will

be published on the School's website on or before 28 February after the closing date for applications for that year. Information will also be included in the letter sent to parents notifying them of a refusal. Parents will be given at least 20 school days from the date of notification that their application was unsuccessful to lodge an appeal.