



AVANTI HOUSE

AVANTI HOUSE PRIMARY SCHOOL

MEETING OF THE

SCHOOL STAKEHOLDER COMMITTEE

At Avanti House Primary School on 9 July 2019

Chair: Bhavana Chauhan

In Attendance	Bhavana Chauhan - Chair Shriti Bellare Principal (SB) Nina Patel – Trust appointed Shruti Bhimjiyani – Parent member (SBh) Hari Patel – Parent member
Apologies	Sharla Gorsia - Parent member Riju Kapoor – Staff member
Absences	None

RESOLUTIONS*

SSC 3	Minutes of the SSC meeting of the 12 March 2019 were approved by the SSC members and signed by the Chair
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*All resolutions are unanimous unless otherwise stated)

Actions arising from the meeting of 12 March 2019

Ref	Action	Lead	Status
6.1	SB to circulate the reports from the SSC members who visit the School prior to the next SSC meeting.	SB	Completed
6.2	JB to make further enquiries about formal training for SSC members.	JB	Pending
7.1	SB once she receives a response from the MP circulate to SSC members for consideration of further steps for parent involvement in road safety concerns.	SB	Completed
7.2	SB to put further information about complaints' procedures a flow diagram to	SB	Pending

	make it clear where complaints should start and their subsequent progression on the school website so that parents have a clear picture of what steps they should take and in what order.		
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Actions arising from the SSC meeting on 09.07.19

Ref	Action	Lead	Status
4	SB to provide a written outline of the structure of the roles of the staff at the school.	SB	Pending
5	SB to update and circulate the SIP to the SSC	SB	Pending
7	SB to consider the most appropriate events for members of the SSC to attend and report back to the SSC.	SB	Pending
8	Proposed dates of the meetings for the next academic year to be agreed	SB/BC	Pending
8	Date of the meetings for the next academic year to be circulated and agreed	SB/BC/JB and all SSC members	Pending

GENERAL MINUTES

1. Opening Formalities

1.1 Welcome

BC formally opened the meeting at 6.10pm and welcomed all members.

1.2 Apologies

Apologies noted as above.

2. Declarations of Interest/Conflict

No declarations of interest in the items on the Agenda were made and no changes to existing Declarations/Register of Business were put forward.

3. Minutes

3.1 No further corrections or amendments were made to the Minutes. The Minutes were signed by BC and given to SB.

3.2 Matters arising from the Actions

Re 6.2:

HP asked what nature of training was to be expected.

SB replied that it would be in the form of accountability moving towards the anticipated Ofsted inspection. It would revolve around the role of the SSC to ensure that SSC members are familiar with their role and the role of the SSC generally if they are asked questions by an Ofsted inspection.

BC added that it was also important that SSC members understood data from an Ofsted point of view. Questions can be raised about whether members understand the data and challenge it. Therefore, it is important that they are able to understand and communicate the information if questioned. Therefore, the training would be about how the SSC can make effective leadership. She continued that the training should be from the Trust so that there is consistency across all the schools.

No further questions were raised.

4. Principal's Report. (Previously circulated)

SB confirmed that she had no further information to add to the report.

She continued that the school had received the year 6 SATs results and they were very good and could be added to the already good outcomes and results that they had throughout the year.

SB suggested that the SSC look first at Section 5 of the report.

Section 5: Outcomes for Pupils:

SB said the EYFS always do well and the results – 92% reflect this.

SB said that she would rate this as outstanding. She continued that the way the schools works the levels of confidence and engagement in the children shows the strong teaching by teachers and TAs.

In Phonics one student failed but has made good progress which is not reflected in the outcome data. She is confident that the pupil will pass next year.

2 Year 2 pupils retook the screening and both passed but support will continue to be provided in year 3 to improve their proficiency and that they are fully able to access the whole curriculum.

SB continued the KS2 results came out today. Two Local Authority Moderators came to the school as anticipated as marking is by the teachers internally. It was a 5 hour process where SB and two teachers sat with the Local Authority Moderators and looked at work by 10n children – 6 pieces of work per child. What she has found is that this has verified the standard of marking by the teachers is in line with Ofsted requirements. For the teachers it showed what age related work looks like.

In relation to the internal moderation of Year 6 writing, SB explained that although teachers had been visiting other schools to observe their methods of teaching and moderation, all schools differ in their approach so it can become confusing. Now AHPS has a portfolio of work of exemplification which can act as a benchmark for the school and if better work is seen, the portfolio can be updated.

Continuing with the KS2 exam results, SB confirmed that SPAG is marked externally and there was 98% pass rate with 1 child failing by just one point.

Maths also showed a 98% pass rate.

In Reading, 8% were below the age related expectations but the pass rate was still above the national average. SB confirmed that she and her team will be looking at the reasons for the children not meeting the pass mark and see if this is an issue across the school.

BC asked whether the children managed to answer all the questions.

SB replied that the children who did not pass, did not answer all the questions.

BC asked that in light of the fact that the EYFS has an overall assessment of outstanding, how is it possible to improve?

SB has introduced a new layer of monitoring to ensure teaching is continuously improving at strong at the school. SB said that each month she looks at work done by the children and asks the children what is good and what they still need. Children provide a lot of information when given the opportunity to share the experience of what they need. Next year, to improve this system SB explained that she will refer to the curriculum in these discussions and improve the level of monitoring. SB emphasised that subject leaders and teachers carry out their own monitoring but this way there is another layer to monitor the monitoring.

SB agreed with BC consistency was very important to achieve improvement and also an expectation of meeting Ofsted Standards. The school has already added extra layers such as British values to link them to lessons across the curriculum to ensure that the children are

able to talk about them confidently and SB is very positive that these skills are being addressed both in breadth and depth.

SB explained the foundation subjects are data driven but it is important to look at the children holistically as this will drive the Ofsted Inspector's Inspection as they will want to go deeper into the teaching methods.

The development of the following subjects needs to be addressed: History, Geography and PHSE curriculums. There is a new History teacher starting in September, this matter will be raised with her. It is important that all teachers and TAs know the shared vision and curriculum intention.

BC pointed out that when SB first started in her position as Principal, there was a concern as to the accuracy of the data that was available at the time. BC asked whether in light of the amount of work that has now been done to ensure the accuracy in the input of data, whether it was now possible to use this information as a benchmark to identify improvements.

SB agreed that this was now the case. Further it enables the SLT to review where they are at the present time and where they would like to be in the future.

She continued that Year 6 is good but there is no room for slippage. In Year 5 they are identifying pupils who need extra support and how to provide it for them. She has to ask whether pupils have the stamina for writing as to be a Greater Depth writer is a very high standard. She continued that the expectations of children were very high, therefore, knowing the teaching steps is very important and was a question that was previously asked by Ofsted Inspectors.

BC referred the SSC back to the beginning of the report.

Section 1 – no questions were raised.

Section 2 –

HP commented that the visits by the SSC members had been very useful to see the good levels of motivation and teaching and the way that observing and learning from other schools and cascading the information is a reflection of leadership.

BC asked about the teacher who is currently on a development plan.

A short discussion followed about the steps being taken to resolve the issues.

BC asked a further question about a teacher who was also facing an intervention and SB confirmed that the teacher had left the school before any further steps were taken.

BC asked about the proposal to have 2 Assistant Principals supporting her. She asked about their roles.

SB explained that she wanted to increase the leadership capacity to drive projects across the school. One new Assistant Principal is from another Avanti school and another is a leader part time at AHPS who will continue to work part time in the classroom. SB confirmed that she had recruited teaching staff to cover the time the Assistant Principal is out of the classroom.

She continued that the roles were still not set and a short discussion followed about the current proposals.

SB confirmed that Riju Kapoor and Richard Halliday have both resigned but is positive about the start of a new academic year with a new strong leadership team. SB emphasised that there is good teaching across the school and all teachers are up to a standard where they will be able to address any issues or problems that may arise.

BC asked whether SB could provide an outline of the new Assistant Principal roles so that the SSC can become familiar with their place within the structure of the school.

ACTION: SB to provide a written outline of the structure of the roles of the staff at the school.

BC then asked about how the SSC can provide further effective assistance to the school.

SB replied that this was a matter that she had been considering. SB had visited the Avanti School in Croydon after their Ofsted Inspection. One of the questions that had been raised was about what external verification was there for the school. Therefore this should be considered before the next Ofsted Inspection at AHPS.

She continued that she believed that as all the SSC members had now had learning walks around the school and spoken to the teachers, they need to look at the next steps that they can take.

BC agreed that the SSC needs to evolve as well and it is important that members know what is expected and how to improve what is currently being done to help the school move to Outstanding.

SB referred to the training sessions previously mentioned. She said that this will help to feed into the Ofsted Inspection.

BC recalled that before the last Ofsted Inspection, Usha Sahani had given a mini presentation about what to expect and she thought that this would be very useful.

HP asked about the changing structure of the Trust.

A short discussion followed and SB explained that the Trust was broadening their remit and new schools will be joining that require a new structure to the Trust. Various members of the Trust have changed roles and there have been some resignations and new staff being sought.

SBh asked in light of RH leaving whether the position would be advertised.

SB replied that at this time of the academic year it is not a good time to advertise for vacancies. The new model of two assistant principals needs to be embedded before further evaluation.

No other questions were raised about Section 2

Section 3 – no questions were raised.

Section 4 and appendices– no questions were raised.

BC asked if the SSC members were happy with the responses SB had provided in the SSC Updates following the SSC members' visits to the School. The SSC members confirmed that they were happy.

BC thanked SB for preparing and responding to the questions arising from the Report.

5 Review of the School Improvement Plan

BC asked SB for the current position.

SB responded that she will provide updates, for example where the school is with regards to each of the Key Improvement areas. Some may be removed from the update and new ones will be added, especially in relation to PRE and Science.

BC asked when the report would be ready. SB confirmed that she will be able to prepare and circulate the report by the end of the following week.

ACTION: SB to update and circulate the SIP to the SSC

6 Details of SSC members' visits and training

BC has yet to complete her visit. All other members have attended the school this term.

7 Any Other Business

SBh raised the issue of an email that she had received from a parent expressing concern about the sweet desserts being given to the children at lunch time.

SB replied that although sweet desserts are given to the children, this does not happen every day when yoghurts and other healthy options are offered. In any event, all the meals

are carefully thought out and prepared to be balanced. She asked that this be fed back to the parent.

BC suggested that a date should be set for a group visit to the school by all the SSC members. This was agreed by the SSC members.

ACTION: BC to circulate proposed dates for SSC visit to AHPS.

BC asked SB if she thought that it would be beneficial for SSC members to attend events at the school.

SB agreed that this would be a good idea which would help to raise the profile of the SSC amongst the parents. She continued that she would consider the most appropriate events and report back to the SSC.

ACTION: SB to consider the most appropriate events for members of the SSC to attend and report back to the SSC.

HP raised an issue regarding the format of SSC members' visits to AHPS and asked whether they should continue in the current way or whether they needed to change.

SB believed that they need to move forward. All SSC members had now undertaken learning walks so the focus of future visits should shift to spending more time with the children and considering available data.

BC also commented that the report structure should also be updated to reflect the change in focus of the visits.

NP agreed saying that having completed a general walk, she needed more focus for the report.

No further issues were raised.

8 Closing formalities

1) Confirm Actions:

ACTION: SB to update and circulate the SIP to the SSC

ACTION: SB to provide a written outline of the structure of the roles of the staff at the school.

ACTION: BC to circulate proposed dates for SSC visit to AHPS.

ACTION: SB to consider the most appropriate events for members of the SSC to attend and report back to the SSC.

ACTION: Proposed dates of the meetings for the next academic year to be agreed.

ACTION: Date of the meetings for the next academic year to be circulated and agreed.

2) ACTION: Date of the meetings for the next academic year to be circulated and agreed

3) BC thanked all the members for their attendance and contribution at the meeting and formally closed the meeting at 7.00pm

Signed by the Chair of AHPS SSC.....

Dated.....

