



Invitation of Expression of Interest for Stakeholder Committee (SSC) Member

A vacancy has arisen for a Parent SSC Member. Notice of the vacancy has been posted on the school website and at the school. The SSC would welcome expressions of interest for the position from any eligible parent or carer.

An Expression of Interest form, together with a Handbook explaining the role and responsibilities and expectations of an SSC Member is attached within this email and available on request to the school (posted or collected from Reception).

The overriding requirement to serve as an SSC Member is a genuine interest and commitment to the wellbeing and education of young people. We welcome expressions from eligible parents/carers, please see eligibility criteria attached.

Should there be more than one Expression of Interest received, a formal election process will begin. Parent SSC Members are elected by other parents and carers of children at the school. The initial term of office is three years (renewable).

An opportunity to find out more before committing:

Everyone completing an Expression of Interest is invited to meet the Chair of the SSC at a brief online meeting to be held on the following dates Tuesday 16th January at 4.30pm and Thursday 18th January at 12.15pm via Teams. Please contact Kate Corcoran on Kate.Corcoran@Avanti.org.uk, if you would like the Teams Invitation. This provides an opportunity for the Chair to explain the nature of governance and outline the commitment in time and responsibility that is required to fill the role effectively.

If insufficient EoIs are received to require an election, any nominee(s) will be declared elected unopposed. Subject to this, the timetable for the election (if this is required) is as follows:

Closing Date for Receipt of Expressions of Interest: **12.00 pm, Wednesday 24th January, 2024.**

Meet the Chair – Via Teams, 16th January at 4.30pm and 18th January at 12.15pm.

If an election is required, Ballot Paper and details of candidates will be sent to all Parents after this date: **26th January, 2024**

Election Dates (If an election is required) The ballot will be open from **9.00 am Wednesday 31st January, 2024 – 12.00 pm Wednesday 7th February, 2024.**

Counting of Votes and Declaration of Result

This will take place at the school on **Thursday 8th February at 2.00pm.**

Should you have any queries about the role of an SSC Member, or about the election process, please contact the Chair of the SSC (michelle.loughrey@avanti.org.uk) or the Trust Governance Officer (stuart.mcdonough@avanti.org.com).

Yours sincerely,

Abigail Atkins

Principal

Enc: Eligibility Criteria