

To the parents/carers of all pupils at Krishna Avanti Primary School (KAPS)

Date 24th March 2023

Dear Parents/Carers,

Invitation of Expression of Interest for Stakeholder Committee (SSC) Member

A vacancy has arisen for a Parent SSC Member. A Notice of the vacancies has been posted on the school website and at the school. The SSC would welcome expressions of interest for the position from any eligible parent or carer.

An Expression of Interest form, together with a Handbook explaining the role and responsibilities and expectations of an SSC Member is available at <https://avanti.org.uk/kapscroydon/about/ssc/> or request to the school (these can be e- mailed, posted or collected from Reception).

The overriding requirement to serve as an SSC Member is a genuine interest and commitment to the wellbeing and education of young people. In addition, we welcome expressions from eligible parents/carers* with particular skills or experience in Health and safety.

Parent SSC Members are elected by other parents and carers of children at the school. The initial term of office is three years (renewable).

An opportunity to find out more before committing

Everyone completing an Expression of Interest is invited to meet the Chair of the SSC and myself at a brief meeting to be held on 31st March 2023 at 08:30 at the school. This provides an opportunity for the Chair to explain the nature of governance and outline the commitment in time and responsibility that is required to fill the role effectively.

Please confirm attendance for the meeting with the school admin team.

Timetable

If insufficient Eols are received to require an election, any nominee(s) will be declared elected unopposed. Subject to this, the timetable for the election (if this is required) is as follows:

Stage	Date
Meet the Chair	31 st March 2023
Closing Date for Receipt of Expressions of Interest <i>If an election is required, Ballot Paper and details of candidates will be sent to all Parents after this date.</i>	19th April 2023
Election Dates (If an election is required)	The ballot will be open from 22/4/23 – 28/4/23



KRISHNA AVANTI PRIMARY SCHOOL (CROYDON)
Southbridge Place, Croydon, CR0 4HA

Telephone: 020 8353 4253
Email: kapscroydon@avanti.org.uk
Website www.avanti.org.uk/kapscroydon

Principal: Mrs Bijal Pandya

Counting of Votes and Declaration of Result This will take place at the school on	29/4/23 at 8:30
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Should you have any queries about the role of an SSC Member, or about the election process, please contact the Chair of the SSC DDave@avanti.org.com or the Trust Governance Officer (stuart.mcdonough@avanti.org.com).

Yours sincerely

Mrs Bijal Pandya

Principal