



1st June 2020

Dear parents and guardians,

RE: Proposed Measures put in place for KAPSH

Preparation for the potential gradual return to school

We hope this letter finds you and your loved ones in good health.

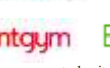
We recognise that this has been a very difficult and challenging time for everyone.

We know that many families have been greatly impacted by the Coronavirus situation both economically and socially and some have lost friends and loved ones. Our thoughts go out to each and every one of you.

Let me begin by thanking the parents who have completed the 'Return to School Survey' (Nursery, Reception, Year One and Year Six). My team and I would like to express our sincere gratitude to each and every one of you for your support and honest feedback during these unprecedented times.

As we are approaching the next phase in planning to reopen the school on **15th June 2020 from 8.00am to 2.25pm** (we will provide you with an update once the logistics have been worked out with staggered timings), I wanted to share with you the measures which the school proposes to put in place to ensure we are meeting with the Government guidelines, and to ensure the health and wellbeing of your child/ren and staff.

- The school will operate on a rota basis from Monday - Thursday. This means children will attend school on selective days allocated by the teaching team (we will provide you with an update once the logistics have been worked out). This is because, there are staff who cannot physically attend work. They are clinically vulnerable and therefore must stay safe at home.
- We will be introducing staggered drop-off and collection timings for our year groups (we will provide you with an update once the logistics have been worked out). This will minimise contact with other families and overcrowding.
- Parents must not gather at the entrance gates or doors, or enter the school site. They must follow the Government guidelines when dropping and collecting their child/ren from school. **Pupils should only be accompanied by one parent.** Members of the school team will be present at the gates to ensure these guidelines are adhered to, please kindly support us with this.
- If your child travels to school on London Transport, please follow the Government guidelines on peak travelling times and inform the school if this is the case for your family <https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers>
- Social distancing is important and we will do our utmost to ensure this happens by having 2m markings in and around the school.
- We will have a one way system around the school.





- We will be introducing staggered play and lunch break times.
- Provision for school lunches provided will vary with a packed lunch or a hot meal. The lunch will be delivered in a disposal bag to the classroom where the staff member will decide, depending on the weather, where it will be eaten. The group will remain in their “isolation bubble” to eat and socialise
- The school and every classroom has already been deep cleaned. All carpets and soft furnishings (including soft toys) have been removed. The teaching team will be incorporating cleaning routines as part of the school day of which will involve your child/ren.
- All classrooms have been redesigned to seat 10 pupils to 1 teacher. These 10 **pupils will be kept within that isolation bubble** and not interact with other pupils, (as recommended by the Government guidelines)
- Hand sanitisers and hand wash will be available in every classroom and children will be reminded to clean their hands on arrival at school, before and after eating and after sneezing or coughing.
- Children are encouraged not to touch their mouth, eyes and nose.
- Children are encouraged to use a tissue or elbow to cough sneeze and use bins for tissue waste (catch it, bin it, kill it)
- We will be asking pupils to bring in their own stationery equipment and not share this with other pupils.
- They are requested to bring their items in a plastic bag with their name on it. They must bring their own water bottle, a fruit snack (as this is not being provided by the government). They can also bring their own tissues and hand sanitiser. Children in Nursery, Reception and Year 1 must bring a spare pair of full change of clothes daily, which they must take home at the end of the school day.
- Children can choose to wear gloves and a mask from home if it helps them to be less anxious.
- We will set up an isolation room, should a child become unwell or start to show signs of the Covid-19 symptoms. Parents will immediately be informed should this be the case. Please contact the school immediately, if you are aware of your family/ friends who may be showing symptoms of Covid-19 or who have been tested positive.
- There will be no after school clubs.
- Distance home learning will continue if your child is not at school.
- The Government has requested that all parents must contact the school if their child is unable to attend. Therefore, can you please complete this [Absence Link](#) if your child is unable to attend school.

If families decide to keep their child at home, the Government has been clear that they will not be fined. It is essential to maintain the bonds of trust between the school and home. We will support you in the best possible way.

Please understand that these are the proposed measures, which the school wish to put in place. However, should the circumstances change, we will provide you with an update.





I have attached at **Annex A** information on school's requirement to meet with the Government's expectations especially around the issue on 'isolation bubble'.

We are currently in discussions to plan, prepare and revise the risk assessments. We will send you a letter this week explaining further detailed arrangements on what has been proposed.

Please refer to the 'Frequently Asked Questions' in the separate attachment which I hope will answer some of your concerns.

Also, please note that the school office is not open. Please put your queries in an email and we will reply in due course.

Do take care, stay alert and keep safe.

Yours sincerely

Mrs Bindu Rai, Ms Anouska Patel and Mrs Jacqueline Gerrald
Senior Management Team





Annex A

One issue which has come up with schools has been the extent to which it is possible to meet the Government’s expectations about extended opening whilst adhering to a 2m social distancing regime. This is a key issue which affects your use of accommodation and staffing. **It is important to be clear about the Government’s expectations here, which are based on the concept of ”isolation bubbles”** — when talking about isolation bubbles they are referring to small, consistent groups of children which in primary schools would normally be achieved by splitting classes. If older children can be kept 2m apart within these groups, then where possible you should do so. However, Government has been clear that young children cannot be expected to remain 2m apart, and in deciding to bring children back into school Government has recognised this. With our Nursery and Reception and Year 1 children its less about maintaining 2m distance between the children as we know that isn’t going to be achievable but minimising the risk of cross contamination in their ‘isolation bubbles’. This will also help with managing space and equipment.

The guidance says:

Familiarise yourself with the maximum safe group size

We know that, unlike older children and adults, early years and primary age children cannot be expected to remain 2 metres apart from each other and staff. In deciding to bring more children back to early years and schools, we are taking this into account.

You should, therefore, work through the hierarchy of measures set out in [implementing protective measures in education and childcare settings](#)

- avoiding contact with anyone with symptoms
- frequent hand cleaning and good respiratory hygiene practices
- regular cleaning of settings
- minimising contact and mixing

It is still important to reduce contact between people as much as possible, **so children, young people and staff where possible, should only mix in a small, consistent group and that small group should stay away from other people and groups.** If you can keep older children within those small groups 2 metres away from each other, you should do so. While in general groups should be kept apart, brief, transitory contact, such as passing in a corridor, is low risk.

For primary schools, classes should normally be split in half, with no more than 15 pupils per small group and one teacher (and, if needed, a teaching assistant). Where desks are used, they should be spaced as far apart as possible. The staff at KAPSH have been working so hard planning for a June opening should the Government confirm this date for schools to re-open. All this has been done against a huge amount of uncertainty, anxiety and what has been a very raucous national debate which has added to the challenge as well as keeping up with the DfE guidance each day. **Needless to say, children are our priority and we know that we will seek to advance the learning of them and their wellbeing.** Thank you for your understanding.

