



BRING YOUR OWN DEVICE (BYOD) POLICY

AVANTI SCHOOLS TRUST

This is a Category **1** Trust Level **1** Policy:

(Operationally delegated and applied Trust-wide)

This policy is in force until further notice from:	1 st Feb 2023
This policy must be reviewed by:	Spring 2024
Policy Author(s):	Mike Ion
Date policy reviewed by Education Director	Spring 2023
Location of publication of policy:	The Trust Website* / Governor Hub <i>*accessible from all school websites</i>
Under the Trust's Scheme of Delegation (Part 3 (Policies) material revisions to this policy must be approved by the Trust Board on recommendation of the LEARNING, TEACHING AND STANDARDS COMMITTEE	Noted by LTS 16.01.23 Spring Term 2024-25 Approved by Trust Board, 1 st February 2023 (Minute 61 refers).

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Aim and Purpose

This policy sets out how [insert school] allows its students to bring their own device to school and use their own device for school and education purposes.

Throughout this policy the word 'device' is used to describe any mobile phone, tablet, portable computer, or any other devices capable of connecting to the Internet.

The use of personal devices at school deepens learning, is personalised and student-centred, helps to develop modern teaching and learning practices, and fosters digital literacy, fluency, and social responsibility in a safe environment.

This policy is one of several safeguarding policies, all of which are in place to protect and promote the welfare of our students. In particular, this policy should be read in conjunction with the following documents:

- [ICT Acceptable Use Policy](#)
- [Home/School Agreement](#)
- [Child Protection & Safeguarding Policy](#)
- [Online Safety & Remote Learning Policy](#)
- [DfE: Keeping Children Safe in Education](#)

Personnel Responsible for this Policy

The decision to allow the use of personal devices will be agreed at school level by the Principal. If the decision is made to allow "Bring your own device" (BYOD) in the school, this policy should be used to ensure best practice is followed.

Students are only permitted to bring a device from the school's approved list of device types. A list of suitable device types is available on the school's website under BYOD.

This policy and the entitlement to bring your own device may be withdrawn by the [Principal] at any time and without prior notice.

Agreement

Students wishing to use their personal devices should read and sign the agreement below (signatures can be digital or handwritten) this includes agreeing that they have read the ICT Acceptable Use Policy and the Home/School Agreement.

I understand that:

- I am fully responsible for my device and that the school is not responsible for the device in any way including the loss, damage, or destruction of my device.
- I will not receive any technical support for my device, except with regards to troubleshooting my connection to the Wi-Fi network.
- I am not permitted to leave my device on school premises outside of school hours.
- When not in use for educational purposes, my device must be left on 'silent', shut down, or in 'sleep' mode to prevent any disruption to my learning.
- I must immediately comply with any member of staff's requests to put away, shut down or close the screen on my device.
- I am not permitted to transmit or upload images/videos of any person on the school site to the Internet, other than to upload to school-approved sites when advised to do so by a member of staff.
- I am responsible for charging my personal device before bringing it to school so it can run on its batteries whilst at school. I understand that charging facilities may not always be available and will only be made available at the discretion of school staff.
- The school will not accept any responsibility for damage to my device under any circumstances, including damage caused by connecting to the school network and any infection by malware, viruses, ransomware, spyware, adware, etc.
- I can only use the school's Wi-Fi network when in school. I will not connect to the Internet by using 5G, 4G or any other mobile data connection when on the school premises.
- My Internet usage will be filtered appropriately and monitored by the school. I will not attempt to bypass the network restrictions or web filtering service.
- It is my responsibility to ensure that my device has appropriate anti-virus software installed on it and that this software is kept up to date. I will also ensure that system updates, such as operating system updates and security patches, are installed in a timely manner.
- I must not bring devices onto school premises that might infect the network with a virus, work or any program designed to damage, alter, destroy, or provide access to unauthorised data or information. I understand that doing so may result in sanctions and could in some circumstances lead to prosecution.
- The school has the right to examine any device that is suspected of containing material that contravenes the school rules or is the source of a cyber-attack or virus infection.
- My device cannot be used during tests or assessments of any kind unless otherwise specifically directed by a member of staff.
- I must not send or receive messages (including voice, text, picture, or video messages) during school hours except to use school email as directed by a member of staff.

I understand that the use of personal devices on the school site is only permitted in so far as it supports my learning and educational experience. It is not a right but a privilege, and I understand that any breach of these rules may lead to the removal of this right at any time and without notice.

I also understand that any breach of these rules may result in other appropriate sanctions. I confirm that I understand and agree to follow the above rules and guidelines.

Pupil name:	
I confirm that I have read and agree to the content of this policy	Signed: Dated:
I confirm that I have read and understand the ICT Acceptable Use Policy and the Home/School Agreement	Signed: Dated: